

# NSW State Design Review Panel – Pilot

## Frequently Asked Questions

V.02 14.12.17

If you have a question regarding the NSW State Design Review Panel which is not answered here or in the Overview, please forward your questions to:

[government.architect@planning.nsw.gov.au](mailto:government.architect@planning.nsw.gov.au)

If you have a question regarding the Request for Proposal (RFP) process for potential SDRP panel members, please forward your question to:

[glenn.mcdonald@planning.nsw.gov.au](mailto:glenn.mcdonald@planning.nsw.gov.au)

### 1. Do I have to attend the briefing session if I want to apply to be a panel member with the SDRP?

No - however if you are unable to attend but would like more information, you can watch the video of the briefing session on our website: [ga.nsw.gov.au](http://ga.nsw.gov.au)

### 2. How often would I need to be available to be a panel member with the SDRP?

GANSW will convene SDRP meetings twice a month (initially) and meeting dates will be set in advance so panel members can set aside those days in their calendars. However, not every panel member will be required for every meeting - panel member attendance will depend on the projects which are scheduled to be reviewed. This will be confirmed two weeks prior to each scheduled session.

### 3. I am already listed on the Government Architect's Pre-qualification Scheme - does that qualify me to be a panel member with the SDRP?

No - the requirements for SDRP membership (as outlined in the RFP documents) are separate to the criteria for the pre-qualification scheme. Although individuals who are on the pre-qualification list are encouraged to consider applying to be SDRP panel members.

### 4. Can I submit an application for membership of the SDRP on behalf of my practice?

No - only applications from individuals will be considered.

## 5. Who will be chairing the SDRP?

The Chair will be the Government Architect or their representative. As the Government Architect's nominee, responsibility for the final advice and recommendations of the panel will rest with the Chair.

## 6. What type of projects will be reviewed by the NSW SDRP?

State Significant projects - such as new schools, hospitals, large scale commercial developments, and concept proposals. For detailed information about which categories of development will be reviewed by the SDRP, please see the NSW SDRP Terms of Reference available for download at [ga.nsw.gov.au](http://ga.nsw.gov.au)

## 7. When can I bring my project to the NSW SDRP for review?

If your project has been determined to be State Significant, you can either contact GANSW directly or through a member of the Department of Planning assessments team. Generally, design review is most useful at an early stage in the design concept development when strategic and integrated design advice can influence the design of the project without requiring costly re-design. See the Department of Planning and Environment website for more detail on State Significant Development: [planning.nsw.gov.au](http://planning.nsw.gov.au)

## 8. When am I required to bring my project to the NSW SDRP for review?

If you have already requested Secretary's Environmental Assessment Requirements (SEARs) and you need to discuss with GANSW how your project will deliver quality design, GANSW will require that you undertake design review to evaluate the design merit of your proposal and support good quality design for your project. The final recommendations of the SDRP will be provided to the relevant assessment officer to inform their assessment of your development application. If you have not yet requested SEARs, please contact GANSW directly or through the Planning assessments team to discuss their requirements for review by the SDRP.

## 9. Are the NSW SDRP meeting records and advice on the public record?

All information relating to any proposal undertaking Design Review is communicated to Panel members and review attendees in the strictest confidence. On lodgement of an application GANSW final recommendations and advice, as informed by the NSW SDRP, will be made publicly available through the assessments exhibition process.

## 10. How much are panel members paid?

Panel member remuneration will be on a fixed fee basis, determined by the number of review sessions they are required to attend. The following fees exclude GST and include preparation time and travel costs (except in the case of remote or interstate panel members). These rates have been determined to be commensurate with fees for highly qualified and experienced professionals.

	Half day	Full day
Panel member:	\$1,000	\$1,800

## 11. Do I need insurance to be on the NSW SDRP?

Yes - however if you do not currently have insurance, a letter of intent from your proposed insurer which confirms that they will insure you, should be appointed to the NSW SDRP will be sufficient to support your RFP.

## 12. Where will NSW SDRP sessions take place?

NSW SDRP reviews will take place at the Department of Planning, 320 Pitt Street, Sydney.

## 13. How many times will my project need to be reviewed?

For the types of projects which are typically deemed to be State Significant, a minimum of three design reviews is generally recommended.

## 14. How is the SDRP's advice communicated?

The comments and feedback provided by the NSW SDRP during the design review session are compiled into formal advice and recommendations from GANSW and are distributed to the design team, proponent and relevant assessment team member.

## 14. If I am on an IHAP can I be on the NSW SDRP as well?

Yes - the IHAPs are involved in decision making processes for local government, whereas the NSW SDRP is advisory to state government.

**Should additional questions arise during the RFP period, they will be added to this document and to the tenderlink portal: <https://tenders.nsw.gov.au/nsw/>**